

2016 Pierce County MakerFest

Exhibitor FactSheet

Location:

Rainier Building
Pierce College Fort Steilacoom
9401 Farwest Drive SW
Lakewood, WA USA 98498

Date & Time:

Saturday, May 21st 12pm-5pm

Expectations.

Exhibits shall meet the following requirements:

- Staffed and open during official advertised hours, 12pm-5pm.
- Feature your DIY process.
- Content shall be appropriate for viewing by all ages (family-friendly).
- Hands on and/or interactive elements are highly encouraged.

Age Restrictions. Makers under the age of 16 must have a supervising adult present for the duration of the event.

Amenities.

- Tables, chairs, and WiFi are provided. Makers can request 1-3 standard sized folding plastic tables.
- Access to electric outlets is available, but not unlimited. We will do the best we can for those who need electric.
- Bring any extension cords and power strips that you may require.

Arrival and Departure.

- Makers may begin setting up at 10am, two hours before the event.
- Makers may not begin teardown until 5:00pm.
- Areas must be clean and litter free before leaving.

Merchandise. Makers are permitted to sell items, and promote businesses/organizations; within defined parameters:

- Makers may not offer food or beverages for sale.
- No "Garage Sale" or "flea market" items are allowed.
- Space dedicated to merchandise promotion shall not consist of more than one third of the total exhibit area.
- All proceeds from sales go to the maker.
- Collection, reporting, and payment of Washington State Sales Tax is solely the responsibility of the maker. Pierce College administration and MakerFest organizers accept no responsibility for sales tax collection.
- The Makerfest organizers reserve the right to remove any item deemed objectionable for any reason.

Safety & Security.

- No smoking, alcoholic beverages, or pets are permitted at any time.
- Open flames are strictly prohibited.
- No caustic chemicals allowed inside.
- No nails, screws, or staples may be put in the walls, floor, or ceiling.
- Makers are responsible for protecting their property from damage or loss.
- Walkways must remain clear at all times.

Questions? Email us at makerfest@piercolibrary.org